

Canadore College Continuity Education Plan

Date: September 29, 2021



Canadore Continuity Education Plan (CEP)

Canadore Continuity Education Plan Summary

The CEP has been developed in response to the Ministry of Colleges and Universities' (MCU) request to provide a single resource for students to obtain relevant information as it relates to their studies and the College's response protocol should the campus or a program area be required to close for in-person operations due to the COVID-19 pandemic.

The CEP provides an outline on how to access information about the protocols and practices Canadore College has in place regarding continuity of delivery for teaching, learning and service operations and, in the event of a campus closure, answers the following questions:

- What is the College emergency pandemic planning procedure and how is the information readily available?
- How do I access information relative to my program delivery?
- What emergency contact information and/or resources are available?

Canadore College Emergency Planning Procedure

In the event of a campus emergency closure, such as the COVID-19 outbreak on campus, Canadore College is committed to safely and appropriately taking every reasonable precaution to protect the campus community and facilitate continuity of learning and service delivery. Canadore has been, and will continue to, monitor relevant developments of the COVID-19 pandemic and will work in collaboration with our local health care experts, including the North Bay Parry Sound District Health Unit, to establish appropriate outbreak response protocols. The College also has an established emergency response protocol with defined roles and responsibilities. In the event of an emergency shutdown, the Emergency Response Management Manager will activate the Emergency Management Group who will determine the level of response required. The Emergency Management Group will activate the College's Emergency Management Plan accordingly. The Emergency Manager, with the assistance of the Emergency Management Group, will work in close contact with the North Bay Parry Sound District Health Unit to implement the outbreak management protocol to ensure a timely and effective response. Students are advised to follow directions and remain up to date on information provided through the College's official communications channels, including:

- Canadore College dedicated COVID-19 website: [Canadore's Response to Coronavirus](#);
- Email: students will receive instructions and information through CRM;
- Canadore College Safe App push notifications;
- Dedicated Canadore College social media pages; and
- If required, emergency notification emails and text messages via the Canadore Safe App.

The College's Academic Delivery Plan is posted on the website and available [here](#). Should a full or partial campus closure be required, the concerned academic units will provide specific direction on the continuity of program delivery through email and via iLearn, the College's learning management system. Mental health and academic success supports will continue to be available to students who may be experiencing personal challenges. Services can be accessed through virtual options throughout any campus emergency shutdown.



Program Delivery Options and Continuity

Student health and well-being, as well as the continuity of their education, are paramount in determining academic contingencies in the event of a campus closure. Where possible, and if resources are available, continuation of programming will be facilitated through independent course work and remote instruction. Decisions on teaching and learning are the responsibility of the Vice President Academic in consultation with relevant academic teams and the Canadore College Senior Team. Pivoting to remote delivery may require the resequencing of course content in-semester, revisions to assessment tools and/or deadlines, changes to a program of study deferring courses with considerable hands-on instruction (fully or partially) to future semesters, and/or an extension of an academic term. Delivery of experiential learning that can be safely completed off-site or remotely may be continued. Changes to program delivery and course recovery plans will be determined in the academic schools and communicated to students in a variety of ways including email, course outline addenda and updates on the College's website. Students experiencing barriers to learning in a remote delivery model are supported through a variety of measures and a full range of support services such as academic advising, Indigenous coaching, learning accommodations and mental health supports, which are all available to students through virtual options including conferencing appointments. The College also offers temporary loans of technology devices to assist with the transition to remote learning.

Communication

The Public Relations and Communications Specialist from the Office of the President and the Marketing department are responsible for all ongoing communications regarding college operations. During the COVID-19 pandemic, Canadore College provides the campus community with timely and relevant information on the following:

- Canadore College response to the pandemic;
- Public health directives including health and safety protocols;
- Exposure communication as it pertains to the College's campuses;
- Illness reporting measures;
- Program information and any changes to the delivery model; and
- Student services and supports.

The distribution of information is managed through the following communication channels:

- Website: www.canadorecollege.ca;
- Email: Canadore CRM managed directly by Admissions and Marketing departments;
- Canadore Safe App; and
- Canadore Social media channels including:
 - Twitter: @CanadoreCollege
 - Instagram: #canadorecollege <https://www.instagram.com/canadorecollege/?hl=en>
 - Facebook: <https://www.facebook.com/canadorecollege/>

Below is a list of important information contacts for students:

- Panther Guide To Success
 - <https://www.canadorecollege.ca/support/panther-guide-to-success>
- iLearn: <https://ilearn.canadorecollege.ca/d2l/login>
- Canadore Student Council: <https://www.canadorecollege.ca/canadore-students-council>
- International Office:
 - <https://cdn.agilitycms.com/canadore-college/Attachments/support/international/contact-sheets/International%20North%20Bay%20Contact%20Info.pdf>
 - international@canadorecollege.ca
- Student Success Services:
 - studentsuccessnow@canadorecollege.ca

- 705-474-7600 Ext. 5205
 - Cell: 705.477.2659
- First Peoples' Centre:
 - 705-474-7600 Ext. 5961
 - <https://www.canadorecollege.ca/experience/indigenous-student-experience>
 - fpc.services@canadorecollege.ca
 - Cell: 705.497.4120
- Residence:
 - info@canadoreresidence.ca
 - Direct: 705-980-1301
- Campus Health Centre:
 - campushealthcentre@canadorecollege.ca
 - Direct: 705-474-7600 Ext. 5261
- Campus Safety:
 - Security@CanadoreCollege.ca
 - On Duty Cell: 705-498-7244
 - Canadore Safe App:
 - <https://apps.apple.com/ca/app/canadore-safe/id1477884856>
 - <https://play.google.com/store/apps/details?id=com.cutcom.apparmor.canadorecollege>
- Information Technology Services:
 - servicedesk@canadorecollege.ca

External Resources:

- COVID-19 North Bay Parry Sound District Health Unit: <https://www.myhealthunit.ca/en/health-topics/covid-19-vaccine-vaccination-frequently-asked-questions.asp>
- Government of Canada COVID information line: 1.833.784.4397
- Government of Ontario's online [self-assessment](#)

COVID-19 RELATED LINKS:

North Bay Parry Sound District Health Unit: <https://www.myhealthunit.ca/en/index.asp>

Province of Ontario: <https://www.ontario.ca/page/ministry-health>

Public Health Ontario: <https://www.publichealthontario.ca/>

Government of Canada: <https://www.canada.ca/en.html>

Public Health Agency of Canada: <https://www.canada.ca/en/public-health.html>

World Health Organization: <https://www.who.int/>